

SEATTLE OFFICE FOR CIVIL RIGHTS

2013 WMBE GOALS AND OUTREACH PLAN

CONSULTANT TARGET *Not Applicable	PURCHASING TARGET 45.00%
<p>* Due to our line of business our consultant contracts are typically with non-profit agencies which are not tracked as WMBE vendors, however the principals and staff are usually people of color.</p>	
DEPARTMENT REPRESENTATIVES	
<p>Jacque Larrainzar – IDT Contracting Equity Rep Latrice yBarra - Dept. WMBE Coordinator</p> <p>Jacque and Latrice will work together to implement SOCR Outreach Plan and fulfill the Department Representative responsibilities.</p>	
OUTREACH KEY ACTION PLAN	
<p><u>Training: Annual WMBE Training</u></p> <p>SOCR conducts annual WMBE training for the department which consist of these components:</p> <ol style="list-style-type: none"> 1. WMBE definition and code definitions 2. Review and discuss the Executive Order 3. SOCR WMBE goals and WMBE resources 4. Distribute WMBE Quick Sheet which includes: <ul style="list-style-type: none"> • How to look-up vendor and use the Blanket Vendor Contract Search • How to register as a WMBE Vendor • Referrals to contracting and vendor roster page • How to view WMBE Utilization Reports <hr/> <p><u>Utilization and Outreach</u></p> <p>SOCR is a small department with a limited budget and spending needs/opportunities. SOCR takes every opportunity to identify and use WMBE vendors.</p> <p>SOCR will continue to use WMBE Vendor's:</p> <ul style="list-style-type: none"> • Work in the community, making presentations about our services. Employees have been given WMBE vendor registration cards to hand out to potential vendors. • Consultants for RSJI and Policy and Outreach events. • Outreach events our office sponsors or co-sponsors. • For routine purchases such as, office supplies, advertising, caters and etc. • When appropriate work with vendor's to register as a WMBE vendor. • WMBE Coordinator works directly with people making purchases and negotiating consultant contracts to ensure they seek out WMBE vendors. 	